

## 채용 공고

### **Volkswagen Financial Services Korea Compliance & Integrity Project Intern**

#### **[Company Information]**

Volkswagen Financial Services”는 독일법인인 Volkswagen Financial Services AG 자회사의 통합 브랜드명이며, 폭스바겐파이낸셜서비스코리아 주식회사는 Finance, Leasing, Mobility 서비스를 제공하고, 보험대리점인 폭스바겐인슈어런스서비스코리아 주식회사는 Insurance 서비스를 제공하고 있습니다.

#### **[Job Description]**

:Compliance & Integrity project („Together 4 Integrity event“) preparation

- Preparation of T4I event presentation material following HQ's standardized samples & localization if necessary
- Managing Directors reservation & facility/equipment reservation
- Arrangement of number of planned participants and invitation
- Preparation of voting tool decided & testing of voting tool (for PWS)
- Preparation of Managing Directors' brief
- Preparation of Moderator(s) and Speakers brief (incl. Recurring PWS results)
- Administration during events
- Arrangement of event result raw data to be sent to HQ
- Preparation of event documentation to be sent to HQ
- Language translation to Korean for newly updated T4I contents
- Any necessary follow-ups before and after event(s)
- Support of other matters related to T4I events and Compliance & Integrity department

### **[Job Requirements]**

- Good Attitude and passion to Compliance and Integrity task required
- Good Interpersonal communication for multiple department stakeholders required
- Excellent in microsoft office required
- Advanced or above level in English required
- Experience of company event preparation preferred

### **[Additional Information]**

- ✓ 인턴기간: 2개월 (10월 말/11월 초~12월 말)
- ✓ 전형방법: 1차 서류전형 / 2차 면접전형  
- 서류/면접 전형은 합격자에 한하여 별도로 연락을 드립니다.
- ✓ 제출서류: 국/영문 이력서, 국문 자기소개서  
- 각종 증빙서류는 서류전형합격자에 한해 추후 제출
- ✓ 접수 방법: 이메일 [kr.recruit@vwfs.com](mailto:kr.recruit@vwfs.com)
- ✓ 마감일: 10월 20일(수) 마감이나 채용 상황에 따라 조기 마감될 수 있음

2021 년 10 월 08 일

**폭스바겐파이낸셜서비스코리아(주)**