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**Job Description**

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| **Job Title**: | Jr. Analyst (정규직) |
| **Team:** | FP&A |
| **Working Place:** | 서울시 강남구 |
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# **Job Purpose**

* Support a strategic business plan and prepare annual cost budget by account and cost center to roll up at consolidated level
* Allocate Sales and Store expenses by Store level to support the budget strategy and utilize as analysis tools
* Support Long Range Plan to achieve company strategic goal in long term view
* Frequent and continuous communication with business function to drive and achieve planned target and control the unexpected spending
* Periodic forecasting to reflect adjustment to Budget with high level of accuracy
* Support, follow up and complete standard reporting tools for regional/corporate report
* Concrete gap analysis for Budget/Forecast/LY to Actual to deliver the accurate results
* Monitor & Control periodic cost spending on Store/Overhead expenses to prepare Contingency Plan (R&O)
* Prepare materials for Additional CAPEX investment to get management’s approval
* Perform as project leader of on-going system implementation/development
* Prepare Ad-hoc reports and PPTs for management reporting

# **Core Accountabilities**

* Support a strategic business plan and prepare annual cost budget to roll up at consolidated level and periodic forecasting and gap analysis compared to plan
* Support and follow up / complete standard reporting tools for regional/corporate report, periodic forecast and analysis
* Monitor & Control periodic cost spending on Store/Overhead expenses to prepare Contingency Plan (R&O)
* Ad hoc analysis required by regional/corporate level and leading on-going project to be implemented/developed

# **Requirements**

* Previous finance experience is preferred
* Understanding of retail and consumer business with department stores/Experience of Fashion industry is preferred
* Good English skill (both written and oral) to directly communicate with Corp finance
* Posses excellent computer and analytical skills
* Strong Adherence to meet the tight deadlines
* Quick learner who can work independently and adapt to the changes easily
* Multi tasker who can handle schedules with low levels of stress and high coping ability
* Knowledge of International Accounting Standards and US GAAP

# **Guidelines for Application**

**▪ 전형방법**

- 1차 서류 전형

- 2차 면접 전형(서류전형 합격자에게 개별 통보 예정)

**▪ 제출서류**

- 국영문 이력서, 국영문 자기소개서 제출 필수 (각종 증빙서류는 서류전형 합격자에 한해 추후 제출)

- 지원 시 이메일 제목 및 파일명을 “Jr.Analyst\_이름”으로 변경하여 지원 부탁 드립니다.

**▪ 접수방법**

- 온라인 지원 : 이메일 지원

- 이메일 : [krrec@ralphlauren.com](mailto:krrec@ralphlauren.com)

**▪ 마감기간:** 채용시까지