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**Job Description**

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| **Job Title**: | Retail Officer (정규직) |
| **Team:** | PFS Team (Polo Factory Store – 아울렛팀) |
| **Working Place:** | 서울시 강남구 |
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# **Job Purpose**

We are currently looking for a Retail Manager as part of our dynamic team and directly reporting to the leader of Korea PFS, the candidate will supervise the stores in designated area to develop the business, maximize operational efficiency, achieve sales target and other KPIs and will have the main Goal to improve the positioning of the Brand within the market.

# **Core Accountabilities**

* Monitor the market and the movement of major clients & competitors to find new development opportunities
* Support store’s achieve its annual sales target by implementing prompt and effective commercial actions in line with the PFS strategy
* Monitor daily operation, make budget plan, set incentive target & service level target on a regular basis.
* Support finding and making improvements to increase efficiency and achieve KPIs
* Support analyzing sales forecast and direct store managers to make plans for actions to achieve team’s Goal
* Support store managers management ; to support various activities such as motivating retail staffs, planning and executing staff development and evaluation.
* Support and get involved in new retail staff recruitment and management. Finding potential candidates and taking part in organizing training programs with merchandising, HR, and Visual Merchandising Team will be one of the roles.
* Support communication with the Landlord and relevant party to build long term relationship and share business plans to expand business for the future on better terms.

# **Requirements**

* Diploma or bachelor’s degree qualifications (business administration major preferred)
* Experience in fashion industry retail part is preferred
* Positive and proactive attitude
* Strong organizational and time management skills
* Excellent knowledge and use of Microsoft office products (outlook, word, excel, powerpoint)
  + Good English language skill

# **Guidelines for Application**

**▪ 전형방법**

- 1차 서류 전형

- 2차 면접 전형(서류전형 합격자에게 개별 통보 예정)

**▪ 제출서류**

- 국영문 이력서, 국영문 자기소개서 제출 필수 (각종 증빙서류는 서류전형 합격자에 한해 추후 제출)

- 지원 시 이메일 제목 및 파일명을 “PFS Retail Officer이름”으로 변경하여 지원 부탁 드립니다.

**▪ 접수방법**

- 온라인 지원 : 이메일 지원

- 이메일 : [krrec@ralphlauren.com](mailto:krrec@ralphlauren.com)

**▪ 마감기간:** 채용시까지