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# Food and Agriculture organization of the United Nations

### **Terms of Reference for Interns**

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| **Name:** |  | | | | |
| **Job Title:** | **Climate Change Intern** | | | | |
| **Division/Department:** | | Climate Change and Resilience Module  FAO Regional Office for Asia-Pacific (RAP) | | | |
| **Location:** | Bangkok, Thailand | | | | |
| **Linkage to Strategic Objectives** | Better Environment and Better Life | | | | |
| **Expected Start Date of Assignment:** | | As soon as possible | **Duration:** | 6 months | |
| **Report to:** | | Beau Damen - Natural Resources Officer – Climate Change and Bioenergy | | | |
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| General Description of task(s) and objectives to be achieved | | | | | |
| |  | | --- | | **Background:**  The FAO Regional office for Asia and the Pacific support member countries in the development of knowledge products, capacity development and implementation of programmes and projects in food security, agriculture, rural development, natural resource management and agro-processing in developing countries and countries in transition, assisting governments and country stakeholders, main development partners, regional and national institutions with the policy and strategic planning to achieve food security and nutrition, make agriculture, forestry and fisheries more sustainable and productive, reduce rural poverty, make food value chains more efficient and inclusive and promote climate change adaptation and/or mitigation.  The Climate Change and Resilience (CC&R) Module of FAO RAP supports member countries to access finance to address the agriculture, environment and climate change nexus and transform to climate smart, resilient and sustainable agri-food systems that protect the environment and livelihoods, leaving no one behind.  The CC&R Module coordinates FAO Global Environmental Facility (GEF), Green Climate Fund (GCF), and Adaptation Fund (AF) programmes in the region.  The intern will work within a dynamic team of FAO staff specialized in natural resources management, climate change, disaster risk management, emergency management and FAO administration. |   **Duties and Responsibilities:**  Under the direct supervision of the Natural Resources Officer – Climate Change and Bioenergy*,* the intern will undertake the following tasks:   * Support the organization of a virtual conference on Climate Services for agriculture in Asia and the Pacific. * Support the organization of webinars and interactive, virtual events for agriculture sector stakeholders to strengthen preparations and reflections for key UNFCCC meetings in 2021 including COP26 and SBSTA/SBI sessions on the Koronivia Joint Work on Agriculture. * Support consultations and feedback processes related to the development to the new FAO corporate climate change strategy. * Support the preparation of meeting reports, short research reports, briefs, memos and written communication to support the work of the Climate Change and Resilience Module. * Support the development of guidance and communications materials including policy briefings, videos, podcasts, infographics, and statistics on issues related to climate change and agriculture for member countries and stakeholders in Asia and the Pacific region. * Other duties as required.   Learning opportunities:  With coaching of FAO staff and through learning by doing, the intern will have the opportunities to learn a wide range of technical areas such as:   * Climate smart/resilient agriculture. * FAO Climate Change Strategy and approaches. * Climate services and their use in adaptation and mitigation in the agriculture sectors. * Climate change project development. * Promoting the agriculture sector in the UNFCCC processes and climate change related SDGs. | | | | | |
| key performance indicators | | | | | |
| **Expected Outputs**: | | | | | Required Completion Date: |
| * Effective support (content and logistic) and report of FAO RAP Climate Services Week, webinars, events to prepare RAP agriculture sector stakeholders inputs for key UNFCCC meetings in 2021 including COP26 and SBSTA/SBI sessions on the Koronivia Joint Work on Agriculture * RAP coordinated process and consolidated inputs for the FAO Climate Change Strategy development * One or two written briefs, research reports in support of the Climate Change & Resilience Module work * At least one communication product in support to FAO climate change and resilience work in Asia-Pacific | | | | | December 2021  Throughout the assignment |
| **REQUIRED COMPETENCIES** | | | | | |
| **Minimum requirements:**   * Undergraduate or graduate degree in climate change, natural resources management, agriculture, rural development, international development studies or a related field * Aged between 21 and 30 at the start of the internship * Ability to adapt to an international multicultural environment, have good communication skills and be knowledgeable in the use of basic computer programmes * Strong planning, organizational and analytical skills are preferred * Working knowledge of English. Knowledge of a second FAO official language (French, Spanish, Arabic, Chinese or Russian) will be considered an asset | | | | | |
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