



*Embassy of the United States America
Seoul, Korea*

July 9, 2021

The U.S. Embassy in Seoul implemented a Foreign National Student Intern Program (FNSIP), which is designed for non-U.S. citizen college students in Korea to do an internship at our Embassy. This program would benefit students by providing them with valuable educational experience in a U.S. Diplomatic Mission, and the challenge of working in a foreign affairs environment.

There are no benefits, compensation, or any future employment rights attached to student participation in the FNSIP. However, students would gain valuable experience in various areas of foreign policy and management, and possible college credit that your educational institution may decide to award.

Please find attached the following documents:

FNSIP OPENING ANNOUNCEMENT: We ask you to distribute widely the FNSIP announcement in areas where your students may view it. This document provides the number, types, and duties specified for a particular intern position; including the section of the Embassy in which the intern will work.

FNSIP APPLICATION/STATEMENT OF INTEREST: Likewise, please make these available to your students who may wish to apply for the program. These documents will be used as important sources for the selection for the FNSIP.

FNSIP COLLEGE PERMISSION FORM: The student must submit this form, which requires the name, title, signature, and telephone number from the office responsible for outreach and internship programs. The student submits this form, after your educational institution has signed it, to show that that you have approved the student participating in the FNSIP.

Submission of application, transcript, and permission form is due **July 22, 2021.**

Please submit documents to one of the options below.

Email: SeoulFNSIP@state.gov (preferred)

Fax: 02-397-4107

Mail: U.S. Embassy - Stamp on July 22nd is acceptable.

ATTN: Human Resources Office (FNSIP)
188 Sejong-daero, Jongno-gu
Seoul 03141

For additional information, please e-mail SeoulFNSIP@state.gov or visit <https://kr.usembassy.gov/embassy-consulate/internship/>.

Thank you for your institution's active participation in this exciting program.

Sincerely,

Greg Von Schleh
Human Resources Officer

Attachments:

- 1 – FNSIP Current Openings
- 2 – FNSIP Statement of Interest
- 3 – FNSIP Letter of Permission