



Kering, world leader in apparel and accessories, which develops an ensemble of powerful brands across the Luxury and Sport & Lifestyle segments, for Kering Eyewear Division is looking for an

Position Accountant
Reporting to Finance Manager
Contract Permanent Employment, Full Time

Purpose

Responsible for processing operational transactions for Accounts Payable, Accounts Receivable and Travel/Entertainment & Expenses. Responsibilities also include providing project accounting support and analysis.

Key Responsibilities

- Responsible for having a good understanding of Financial Processes, Group Policy and General Accounting principles.
- Perform the day to day processing of financial transactions to ensure that unit/account level finances are maintained in an effective, up to date and accurate manner.
- Within area of expertise, applies problem solving and understanding of financial operations processes to coordinate transaction entry, verification and deliver resolution.
- Consistently strives to meet customer expectations and SLA's in addition to making recommendations for streamlining processes by highlighting opportunities for improvements.
- Responsible for working/operating within a controls environment.

Accounts Payable

- Provide timely and accurate processing by processing accounts payable vouchers
- Input credit and debits to the accounting system (e.g SAP) in support of the payables work
- Develop and maintain reports and files on the Accounts Payable processing
- Reconciles processed work by verifying entries and comparing system reports to balances.
- Charges expenses to accounts and cost centers by analysing invoice/expense reports; recording entries.

Accounts Receivable

- Manage and control the receivable portfolio by direct involvement in investigation, reconciliation and collection of assigned accounts.
- Collect outstanding invoices as well as resolve deductions via phone & written communication.
- Communicate extensively with customers, Sales team and Customer Service regarding past due invoices, delinquent accounts, deductions and proof of delivery.
- Make recommendations for forced collection through collection agencies and attorneys.

Travel/Entertainment & Expense

- Ensure compliance with company policies (Travel, Entertainment & Expenses) through audit of expense reports
- Update T&E Database as required to ensure accurate master data
- Reconcile:
 - ✓ Employees AMEX to T&E Report as requested
 - ✓ SAP G/L to T&E Report
 - ✓ DBDi to Treasury
 - ✓ Post accrual entries to G/L as required



Competency Qualifications

- Level of Role: Individual Contributor
 - ✓ Delivers Consistent Results
 - ✓ Creates Collaborative Relationships

- Key Supporting Leadership Competencies
 - ✓ Customer focus
 - ✓ Integrity and trust
 - ✓ Learning agility
 - ✓ Priority setting and time management
 - ✓ Execution ability

- Key Finance Functional Competencies & Technical skills
 - ✓ Financial Process
 - ✓ Financial Control
 - ✓ Accounting

Other Qualifications

- Education (Minimum Needed): Bachelor's degree in Finance or Accounting
- Experience (Minimum Needed): 2 years
- Specialized Knowledge Needed to Perform the Role:
 - ✓ Prior AP, AR and taxation experience is a plus
 - ✓ Knowledge in SAP will be an asset

Location

Seoul, Korea

Equal Opportunities

Kering Eyewear is an Equal Opportunities employer. Qualified applicants will be considered without regard to race, religion, sex, age, disability, or any other legally protected status. Recruitment decisions are based on objective and job-related criteria in line with our organizational needs and our company values.